

**Meeting Notes**  
**Financial Management Team**  
**Tuesday, November 14, 2006**

**Present:** Jennifer Rand, Brent Taylor, Kathy Logue, Bruce Stone, Jo-Ann Resendes

Meeting opened at 10:00 a.m. and was continued until Wednesday at the same time.

**Minutes:** *K. Logue motioned to approve the minutes of 10/31/06. B. Taylor seconded the motion. The vote on the motion was unanimous in favor.*

Jen gave an update on the budget process. She said the Finance Committee had decided last night to send a letter in the budget packet, it will be given to Bruce on Monday, and Bruce will send everything out.

Jo-Ann said she was planning to hold the tax rate hearing on December 6, 2006 at the Board of Selectmen's meeting. If for some reason the department is not ready to go that week, the hearing, which will already be advertised, will be opened and continued.

The contract for the new tax bill printers has been signed, and the company seems ready to move forward as soon as the town is ready.

*Approved 12/12/06*